

Executive Cabinet

1. Any Cabinet recommendations on the reports that require Council decisions appear as separate items on the agenda.

GENERAL REPORT OF THE MEETING HELD ON 2 AUGUST 2018

Chorley Council Performance Monitoring - First Quarter 2018/19

2. Councillor Peter Wilson, Executive Member (Resources) presented the report of the Director (Policy and Governance) which sets out performance against the Corporate Strategy and key service delivery measures for the first quarter of 2018/19, 1 April – 30 June 2018.
3. Overall, performance of key projects is good, with nine (75%) of the projects rated as green or complete. Three projects (25%) are currently rated amber.
4. Performance of the Corporate Strategy indicators and key service delivery measures is excellent. 100% of Corporate Strategy measures are performing on or above target or within the 5% threshold and 89% of key service delivery measures are performing on or above target or within the 5% threshold. Those indicators performing below target have action plans outlined with measures which will be put into place to improve performance.
5. We discussed the projects relating to the development of a Housing Strategy, bringing forward key sites for development and the Market Walk Extension which are all currently rated amber. The Key Service delivery measure “Average working days per employee (FTE) per year lost through sickness absence” has a performance of 2.41 days against a target of 2 days. We noted the report.

Digital Strategy - Annual Update Report

6. Councillor Adrian Lowe, Executive Member (Customer, Advice and Streetscene), presented the report of the Director (Policy and Governance) which provides an overview of the projects and work that has taken place as part of the Digital Strategy 2017-2020 since September 2017, and the work planned for the year ahead.
7. Overall progress on the Digital Strategy during 2017/2018 has been good, with progress being made on each of the four elements of the strategy. The Digital Strategy details the council’s ambitions to further develop the use of technology to transform the way we work, provide services and support to our customers, including residents, businesses and visitors. In addition, it aims to promote the benefits of technology and being online, support those who want to become more digital and also address digital exclusion.
8. The report set out some of the achievements of the Strategy, including
 - an addition of nine access points taking the total number up to 26, including the more rural areas of Mawdesley and Charnock Richard,

- purchase of IDOX Electric Document Management System in order to make use of all the services IDOX products have to offer,
 - the take up of digital services has increased this year with 55% of transactions and contact with customers completed via the Council's website in the last quarter,
 - the OD strategy is in the process of being refreshed and will incorporate support to staff to enable them to take advantage of the new technology and tools that are being delivered as part of the ICT and Digital Strategies.
9. Members noted that there will continue to be the option for residents to come into Customer Services and speak to a Customer Services Officer or to telephone the Contact Centre. We noted the report.

Key Partnerships Monitoring Report

10. Councillor Peter Wilson, Executive Member (Resources) presented the confidential report of the Director (Policy and Governance) which provides an update on the performance of the council's key partnership arrangements. We noted the report.

Approval for Contract Award for Waste and Recycling Collection Services

11. Councillor Adrian Lowe, Executive Member (Customer, Advice and Streetscene) presented the confidential report of the Director (Customer and Digital).
12. The report seeks approval for the award of the 10 year plus eleven week waste and recycling collection contract to the most economically advantageous tender with an optional two year extension. The report also updates Members on the changes to a number of ancillary waste and recycling services. We approved the recommendations within the report.

Recommendation

13. To note the report.

COUNCILLOR ALISTAIR BRADLEY
EXECUTIVE LEADER

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